

EVALUATION METHODS

methods used to evaluate and/or assess learning outcomes

First of all an ' Assessment Plan ' will be created

1. Defining and prioritising the project objectives
2. Defining who will manage the evaluation of the project impact and dissemination
 - a coordinator
 - one single coordinator for the entire project to collect and analyse all the data
3. Defining what we're assessing
4. Defining indicators
5. Choosing appropriate assessment methods and tools
6. Asking right questions
7. Analysing results
8. Acting consequently

TIMELINE

- Assessment at project launch- assessment before the project launch, during the project design- to ensure objectives are in line with requirements, challenges or problems to resolve. - Application stage
- Intermediary assessment- the midway assessment helps redirecting the project in case of unforeseen difficulties. It can be implemented at the middle of the project to check if requirements are still relevant, if the project is being managed as planned or if it requires improvement and to analyse the initial effects/impacts of the project.- Intermediary report
- Final assessment- at the end of the project gives the opportunity to observe the short-term effects/impact of the project.- Final report
- Assessment at the project closure- This refers to the impact assessment at the end of the European funding; this step comes after the project closure and focuses on the mid-term and long term effects/impacts.
- Assessment all along the project (quality process) This assessment conducted all along the duration of a project is part of the quality management.

DATA COLLECTION METHODS AND TOOLS

- Survey and Questionnaires: designing questions beforehand based on type of impact /conducted before or after
- Individual and group interviews: Individual and group interviews with participants of the mobility or other stakeholders
- Observation: designing an observation guide based on what we want to observe to evaluate changes in attitudes
- Statistics: e.g. number of participant in dissemination event, the number of readers of a blog, the number of visitors of website/page
- Skills tests: designing a skills assessment. Skills assessment will be conducted before and after a mobility experience; or, in some cases, at the start and end of active involvement in a project
- Media resources
- Document analysis to evaluate the European aspects of the products
- Review of the project
- Language portfolio
- Reports
- Mobility Tool Self-Assessment Questionnaires
- Group discussion about the mobility experience: brainstorming, world cafe, storytelling

EXAMPLES OF THE INDICATORS

- Knowledge
- Attitude
- Project Based Teaching
- Subject Skills
- Management Skills :
- Foreign language skills
- Motivation
- European Citizenship
- Institution Policy
- Community Links
- Whole Institution Involvement
- Project visibility

Results of evaluations will be shown with :

- Evaluation reports
- Continuous monitoring process based on indicators
- Weekly reports on the activities carried out and the results of the monitoring process