## Preparation planned for participants in mobility activities

In general, training activities are planned according to the needs of our staff. All of the staff are highly motivated to develop their competences in adult education and they are volunteer to participate in the training activities. The staff needs to be able to conduct trainings in line with the latest development, they need to know how to prepare best practices for adults. The participants can be identified as economically disadvantaged groups since they can't afford to participate in any trainings abroad. A training period abroad has an added value in boosting staff's self-confidence, self-reliance and also developing their language competences.

The number of people who will participate in each activity is determined according to the needs of the participants. The most of the staff has difficulty in using and integrating ICT in adult education and all of the staff are eager to participate in this training.

-Participants are in need to use up to date technology in their professional practice.

-Participants are willing to take on the responsibility for passing on what they have learned.

-The participants are related to the organisation and will bring an additional benefit to the institution -The content of the course is related to the applicant's professional activity and is also compatible with the objectives of the Erasmus+ Programme.

-There is a clear match between the selected trainings and the applicant's training needs in the field of adult education.

-All staff will be given equal opportunity to participate in the trainings.

-Selection process will be transparent, non-discriminative and just.